Documents

Before you can upload documents, the administrator (or someone with appropriate access) will need to set up Document Groups.

- 1. Log into Mentor and access the group
- 2. In the upper navigation bar, click on Document Groups



edited 18-Jun-2010 by invalid:c.boyce@ieee.org

Welcome to the 1901 Working Group (WG) document repository. The purpose of this site is to facilitate d∉ the WG and related subgroups.



Document Groups



IEEE 1901 Document Groups

File Code	Display Name	Active
APRV	Approved Standard	
LB2C	Draft 2.01 LB comments	
DRST	Draft Standards	
1901	P1901 Working Group	
TMPY	Pending Final Review	
TPSG	Transportation Platforms	
TSG1	TSG1	
TSG2	TSG2-PM	
TSG3	TSG3-GC	
TSG4	TSG4-CX	
WDGC	Working Documents	

- 1. Enter a 4 digit File Code
- 2. Enter the Display Name
- 3. Click the "Active" box to make the group active
- 4. Click "Update" to save the changes

Remember the document groups are also used to filter documents.



Documents

Now go to the Documents area by clicking on the navigation bar to upload documents



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New Document

If your role permission allows you to upload a document, you will see the "New Document" link. To upload a new document, click on "New Document"





New Document

Home | Admin ▼ | Wiki | Applicants | more ▼



IEEE 1901 New document

You are about to generate a Document Control Number (DCN) for an entirely new document. To revise an existing document, please click on the **Revise** action in <u>your Documents list.</u>



Documents

- 1. Choose the "Group" from the drop down
- 2. Provide a Document Title
- 3. Enter in the Authors Name and Affiliation
- 4. Click "New Document"

Note: if you are uploading a revision to an existing document, do NOT do this through the "upload new document" area. You should upload revisions to in the "revise" area.



New Document



Documents New document

Now Browse and upload the document.

Notice that the system provides each document with a Document Number. This number represents the following pattern:

1901-11-0008-00-DRST

- 1901 = the Mentor group
- -11 =the year
- 0008 = the document number
- 00 = the revision
- DRST = the document group



Allow Public Documents

If your group allows "public" documents the option will be available at upload to make the document available to the public.

Home Wiki Admin ▼ Bloa Imore 802.1wg V Add Help Logout 0 Search 23-Jun-2010 15:43:05 ET mento New document created. Documents New document Upload document revision You are uploading DCN 1wg-10-0001-00-DOCS. The DCN must appear in your document Please use your Browse button to select the file you wish to upload lick Upload Document. You may upload this evision later by just go to Documents a select My Pending. Document: C:\Documents and Settil Bro vse. Allow public access to this file pocument Cancel Documents New document



Documents

You can now see the document in the list and download it.



Documents Filter

Use these drop downs to filter your view of the documents.





If you need to update a document, simply click on "Revise" (if your permissions allow you will see this link.





Enter the Author and affiliation, then click on "Revise Document".



Documents New document



Enter the Author and affiliation, then click on "Revise Document".



Documents New document



Enter the Author and affiliation, then click on "Revise Document".







