Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for July 14th, 2024 | |
| Date Submitted | August 12th, 2024 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Sunday July 14th, 2024, 16:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:03 ET

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A

* The Webex participants list display has changed. Both a list of attendees on the call and a list of invited members who are not on the call are displayed. A person might be listed in both lists if the email used for Webex sign-in and the email to which the invite was sent are different.

1. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0144-01-WCSG-2024-07-14-wireless-chairs-sc-meeting-agenda.docx>

* C: I would like to add a short announcement item please.
* Chair: Agenda item 5 is added for the announcement.
* **Move to approve the agenda:**
  + Moved: Jon Rosdahl, 2nd: Ben Rolfe
  + No objection to approving by unanimous consent.

1. **Announcement**

There is an office on Level A, Garcia Lorca, where IEEE 802 officers can work during the session. Note is this is the lower lobby of the hotel.

1. **Minutes and Actions**

* **Consider actions from the WCSC meeting June 12th, 2024:**
  + None.
* **Move to approve the minutes for June 12th, 2024:**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0126-00-WCSG-minutes-june-12-2024.docx>
  + Moved: Stephen McCann, 2nd: Tuner Baykas
  + No objection to approving by unanimous consent.

1. **IEEE publicity**

* The Computer Society web page has been recently updated.
* The IEEE 802 LinkedIn page is here: <https://www.linkedin.com/company/ieee802> .
* A link to the recent IEEE Std 802.11ah webinar is [here](https://www.linkedin.com/posts/ieee802_wi-fi-halow-the-future-of-long-range-wireless-activity-7208897515746709505-Gog4).
* Chair: I would like to thank Dave Halasz for speaking at the 802.11ah webinar.
* No questions.

1. **IEEE 802.24**
   * Presented by Ben Rolfe.
   * The group is working on the usual whitepapers this week and considering further updates.
   * No questions.
2. **IEEE 802.19**

* Presented by Tuncer Baykas.
  + There are 2 meeting slots during this July 2024 session.
  + No questions.

1. **IEEE 802.18**

* Presented by Edward Au.
* <https://mentor.ieee.org/802.18/dcn/24/18-24-0062-00-0000-2024-july-rr-tag-chair-opening-report.pptx>
* C: Welcome to Gaurav Patwardhan who is attending in person for the first time.
* No questions.

1. **IEEE 802.15**
   * Presented by Clint Powell.
   * <https://mentor.ieee.org/802.15/dcn/24/15-24-0336-01-0000-july-2024-802-15-opening-report.pptx>
   * The final update for the balloting and voting tool is underway. The work from the external supplier is now complete. This tool is available for different WGs.
   * Q: Can the other WGs use this tool.
   * A: Yes.
   * C: Perhaps several of the WG chairs can talk to Ann Krieger to learn more about this later this week.
2. **IEEE 802.11**
   * Presented by Robert Stacey
   * <https://mentor.ieee.org/802.11/dcn/24/11-24-0999-01-0000-2024-july-working-group-chair-opening-report.pptx>
   * Several projects are approaching completion:
     + P802.11REVme (Maintenance revision) is resolving comments from 1st SA Ballot recirculation.
     + P802.11be (Extremely Hight Throughput) is resolving comments from 1st SA recirculation.
     + P802.11bh (Random and Changing MAC addresses) is resolving comments from initial SA ballot.
   * P802.11bk (320 MHz Positioning) is resolving comments from WG ballot.
   * P802.11bf (WLAN Sensing) is in the initial SA ballot.
   * P802.11bi (Enhanced Data Privacy) is in comment collection on D0.4 (pre-WG ballot).
   * See slide #18 for the ballots that have been completed since May 2024.
   * There will be another maintenance project 802.11mf and the plan is to present a new revision PAR to the LMSC this week.
   * No questions.
3. **Future Interim Meetings**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0006-08-WCSG-ieee-802wcsc-meeting-venue-manager-report-2024.pptx>

* Slide #3 shows the status of the IEEE 802 plenary contracts.
* Regarding this session, there is only 72% in person attendance compared to the original estimate, which falls short of the required 80% rate. Therefore, there may be a fine from the hotel. We hope to discuss with the hotel that we could return here in July 2028 to offset any potential fine.
* The reasons for this are that several people have had travel issues and have had to change from in-person to remote attendance.
* C: Thank you to Face to Face and Jon Rosdahl for helping with visa issues. Unfortunately, not all the people from S-E Asia have been able to travel.
* C: This is appreciated. However, there were several errors in some of their applications and these issues need to be also addressed. The main one is that applicants must be willing to share their information with the Canada government.
* C: For the November 2024 meeting in Vancouver, we expect that the same situation will arise.
* **January 2025 Kobe**
* The session contract is being negotiated and is almost complete.
* **January 2026 Victoria**
* The session contract is progressing well.

1. **September 2024 Waikoloa**

* The room block is now 99% full. There is a waiting list for extra rooms.
* This should be resolved by the end of Tuesday July 17th. This has caused some confusion with hotel room and registration bookings.
* Q: Do the USA and Canada process visas in different ways?
* A: Yes, they do. It may be possible to help in certain visa cases, but it can be difficult.
* At this moment, there are 249 in-person registrations for the September meeting.

1. **July 2024**

* There are 501 people attending in person for this meeting and 990 in total.
* No questions.

1. **Treasurers’ Report**

* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-05-WCSG-wireless-treasurer-report-2024.pptx> .
* The accounts are correct as of July 14, 2024.
* It appears that the registration fees for 2025 do not need to increase.
* The treasury balance remains constant at the moment.
* Q: For the Waikoloa meeting slide, there are 2 students listed. Is this a special rate for students?
* A: Yes, as they only pay $100 for their registration fees.
* Motion (slide #21)
* **Move to set the 2025 Session fees:**
* **Early Bird: $600**
* **Standard: $800**
* **Late: $1,000**
* **A $300 discount for a 3-night Hotel Stay may be applied for the May and September Wireless Interim Sessions.**
* **Dates of the specific deadlines will be set by 802WCSC Venue Manager and Meeting planners.**
* Moved: Jon Rosdahl, 2nd: Ben Rolfe

Yes: 8, No: 0, Abstain: 0 (ECJT), Motion passes

* There was some clarification regarding the people eligible to vote on the ECJT.
* There may be a conflict between the LMSC and ECJT rules about votes from people with multiple roles. This will be resolved outside of this meeting.
* No questions.

1. **September 2024 session**

* Please note the following items:
  + Registration fee required.
  + Meeting Fee Waivers (if any).
  + Name, affiliation.
  + Wireless Interim Opening meeting September 8th at 8AM Hawaii time, 1 hour.
  + Status reports on each WG/TAG.
  + Q&A time on WG/TAG topics, general topics.
  + Each WG/TAG Chair announces that their session is a Credited Interim or not.
* No questions.

1. **AoB**

* **WCSC Meetings**
* The dates of the next WCSC meetings are:
  + 2024-08-14 – Wednesday, 3PM Eastern 2 hours
  + 2024-09-08 – Sunday 4PM HAST, in Waikoloa, 1.5 hours
  + 2024-10-09 – Wednesday, 3PM Eastern 2 hours – if needed.

1. **Slido Polling**

* See document ec-24-0158r0.
* Webex changed its user interface about 2 weeks ago. Unfortunately, not all the issues have been resolved yet.
* Slide #11 has links that provide some tutorial material about these changes.
* There are some workarounds for some of the current issues that we have, but not everything has been sorted out.
* One of the best ways to resolve most of these issues is to obtain a free Webex account.
* No questions.

1. **AoB**

* Document ec-24-0146r1 contains the WCSC report, including the scope, purpose and membership information, which will be presented to the LMSC opening plenary tomorrow.

1. **Adjourn**

* No objection to adjourning.
* Adjourned at 16:04 ET.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Patwardhan, Gaurav | HPE |
| Stanley, Dorothy | HPE |
| Krieger, Ann | DoD |
| Shellhammer, Steve | Qualcomm Technologies, Inc. |
| Au, Edward | Huawei Technologies Co., Ltd |
| Archer, Sara | MTG events |
| Slykhouse, Dawn | FTF Events |
| Petrick, Al | InterDigital |
| Bahn, Christy | IEEE Staff |
| Stacey, Robert | Intel |
| Stuebing, Gary | Cisco |
| Chaplin, Clint | Samsung Electronics |
| Das, Subir | Peraton Labs |
| Shi, Yan | Mediatek |
| Hamilton, Mark | Ruckus/CommScope Wireless |
| Gilb, James | General Atomics Aeronautical Systems, Inc |
| Beecher, Phil | Wi-SUN Alliance |
| Levy, Jo | InterDigital |
| Jorg, Robert | TU Ilmenau |
| Ansley, Carol | Cox Communications |

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