Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for October 28th, 2020  |
| Date Submitted | October 29th, 2020 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
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**Wednesday October 28th, 2020, 15:00 Eastern Daylight Time (EDT)**

**Wireless Chairs Committee (WCC) Meeting**

1. **Call to order**: Meeting called to order
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures
* No statements were made.
1. **Attendees**: Jon Rosdahl, Steve Shellhammer*,* Ben Rolfe, Clint Chaplin, Dawn Slykhouse, Jay Holcomb, Rick Alfvin*,* Stephen McCann, Tim Godfrey*,* Paul Nikolich, Dorothy Stanley, Stuart Kerry, Pat Kinney, Jodi Haasz, James Gilb, Clint Powell, Max Riegel, Joseph Levy.
2. **Review and approve agenda**
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0206-01-WCSG-2020-10-28-wireless-chairs-teleconference-agenda.docx>
* **Move to approve the agenda:**
	+ Moved: Stephen McCann, 2nd: Ben Rolfe
	+ No objection to approving by unanimous consent.
* **Minutes from the last meeting**:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0207-00-WCSG-september-30-2020-minutes.docx>
	+ No actions from the last minutes.
* **Move to approve these minutes**
	+ Moved: Stephen McCann, 2nd: Jon Rosdahl
	+ No objection to approving by unanimous consent.
1. **Financial Report**
* Jon Rosdahl presented the financial report
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0179-00-WCSG-wireless-treasurer-report-sept-2020-electronic-interim.pptx>
* This is the report up to August 31st, 2020, which was presented in the last meeting. The state of the treasury is good at the moment. There will be an update during the IEEE 802 November plenary.
* No questions
1. **Future Wireless Interim meetings**
* These are the planned future wireless interim meeting and venues
	+ May 9-14, 2021 Hilton Panama
	+ Sept 12-17, 2021 Hilton Waikoloa Village
	+ Jan 16-21, 2022 Hotel Irvine
	+ May 15-20, 2022 Warsaw Marriott
	+ Sept 11-16, 2022 Hilton Waikoloa Village
	+ Jan 15-20, 2023 Baltimore Marriott Waterfront
	+ There are no updates for any of these venues at the moment
* September 2023, Atlanta, Buckhead
	+ A new contract is being negotiated at this time
* Overall, the situation is very good and there are no immediate liabilities.
* Question (Q): What is the date by which we’ll know about Panama?
* Answer (A): We’ll need to decide this around the time of the next WCC meeting.
* Chair: We’re thinking of February 2021 to make a final decision.
1. **Wireless Chairs Standing Committee Operations Manual**
* Chair: I think we should now start to review this document: <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0187-00-WCSG-wc-sc-operations-manual.docx>
* Most of the URL links have been updated throughout the document.
* Chair: Can anyone help me out with a few broken links?
* A: Jon Rosdahl will help
* Comment (C): RFP should be spelled out. Also shouldn’t this be a RFQ (Request for Quote), as opposed to an RFP (Request for Proposal)?
* A: That’s been the current procedure for the venue manager
* C: I think the term Proposal has a large scope than Quote.
* C: PCO should also be spelled out as “Professional Conference Organizer”.
* Q: Does the Meeting Venue Manager (MVM) have anything to do with the organization of electronic meetings, as opposed to F2F meetings.
* A: So far the WCC meeting has not intervened in any of the electronic meetings, so the MVM has not been involved.
* A: When electronic interims possibly start charging, this situation may change.
* Q: Do you have a patent link in section 1?
* Chair: Perhaps a patent reminder is not required for the WCC meeting.
* Chair: However, I’ll add a link to the non-PAR policies and procedures which is in the chair’s guidelines document.
* Chair: regarding section 3, should the PCO be chosen on a three year cadence? I would like to change it to a four year cadence. No objection to this.
* Chair: This document will become r1, so please can people review this and provide further comments. I would like to have a motion at the next WCC meeting to approve this revision.
1. **802.18 – Regulatory issues**
* Currently having weekly meetings
* Lots of things happening in Europe at the moment regarding 6 GHz radio regulations.
* Several Asian companies are now doing work for the World Radio Congress (WRC) 2023.
* Other stake holders and incumbents are now discussing 6 GHz issues.
* In March and April this year, comments were prepared and sent to the FCC (Federal Communications Commission) regarding their 5.9 GHz NPRM (Notice of Proposed Rulemaking).
1. **802.19 – Co-existence**
* Project 802.19.3 has passed it’s first SA ballot
* Regarding 802.19 co-existence related rules changes, there will be a meeting of the 802 rules committee October 29th (14:00 ET) to discuss some of the 802.19 provisional updates.
* Chair: I mentioned to the EC 802 mailing reflector that since the IEEE 802.11bd letter ballot is now underway, 802.19 should look at that group’s CSD document.
* Steve S: Ok, I’ll have a look. Thanks.
1. **802.24 – Vertical Applications TAG**
* There will be 1 meeting during the November plenary on Nov 11.
* The objective is to continue the development of the 3 active 802.24 projects to produce whitepapers.
1. **AoB**
* **The future WCC meetings are planned to be on**
* 2020-12-09 Wednesday 15:00 ET
* 2021-01-06 Wednesday 15:00 ET
1. **Adjournment**
* No objection to adjourning.
* Adjourned at 15:53 EDT

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